

Information for Kyoto University Short-Term International Students from Partnership Universities/Institutions

■ Period of the program

- Unavailable periods: 20 March – 6 May, December 28- 3 January, Summer holidays (2nd or 3rd week of August- the exact dates are announced around June or July of the year.)
- Also, short-term international students cannot start and/or finish their programs on June 18 (University holiday) and Japanese national holidays.

Japan National Holidays: <https://www.timeanddate.com/calendar/?country=26>

■ Prospective Laboratories (departments)

All postings applied for are subjected to the availability of vacancies and supervision.

- Departments

<https://www.med.kyoto-u.ac.jp/en/research/field/>

(Plastic and Reconstructive Surgery is NOT able to accept the exchange students.)

(Dermatology are NOT able to accept the exchange students in 2024-2025 academic year*.) *Our academic year starts in April and ends in March

■ Required Documents

1. Applicant Information Sheet
 2. Curriculum vitae
 3. Official request letter from Dean or the official representative of home institution to the Dean of Department / Graduate School of Medicine.
 4. Copy of passport (Photo and biographical page)
 5. Certificate of Health Form or certificate of good health
 6. Immunization Record for International Students (Only for clinical elective)
 7. Color ID photo (headshot, H3.3 cm x W3.0 cm for Student ID card use)
- Submit all of the required documentation data file to kyoumu-in@mail2.adm.kyoto-u.ac.jp
 - The title of each data file must include the aforementioned number and your name e.g. "2. CV_YOUR NAME.pdf"
- Submission Deadline: **three months prior to the proposed start month**
**For countries that are not exempt from visa requirements, we would suggest submitting documents 4 months prior to the elective start month.

■ Visa

A Short-Term Stay Visa (短期滞在) is required for short-term international students.

For further information, please visit the website of the Ministry of Foreign Affairs of Japan:

http://www.mofa.go.jp/j_info/visit/visa/process/short.html .

■ Housing

Each student is responsible for finding his/her own housing. Please note that the availability of housing is variable and cannot be guaranteed.

Students who participate in the exchange program more than one month are eligible for applying for the University's housing facilities. Applications will only be accepted if there is a vacancy.

Basic information: https://kuiso.oc.kyoto-u.ac.jp/housing/basic_knowledge/en

Short-term accommodation information:

http://kuiso.oc.kyoto-u.ac.jp/housing/weeklymansion_monthlymansion/en

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■ Insurance (International Travel, Health and Liability)

Short-term international students are required to have international travel and health insurance throughout the period of study in order to covering the costs of any medical treatment or damage compensation they may require.

All international students are also required to purchase Personal Liability Insurance for Students (*Gakubai*) which is provided by the University Co-op on the first day.

<https://www.kyoto-u.ac.jp/ja/education-campus/campuslife/Insurance#a01>