



高雄醫學大學
KAHSIUNG MEDICAL UNIVERSITY

INSPIRE TALENTS

We welcome apples of all kinds
from every corner.



LEADERSHIP

KMU, the maker of
Guidance for hepatitis
C treatment.



HUMANISM

KMU, the value
guardian of medical
humanities.



MULTITALENT

KMU, the best interdisciplinary
medical academy in the
Asia Pacific.



2020 International Students Orientation

Academic Year 109

Office of Global Affairs
2020.11.16

Outline

1. Introduction
2. Must-do issues
3. How to apply ARC
4. How to apply post office account
5. How to apply work permit
6. How to apply National Health Insurance
7. Monthly stipend check
8. Notice of rental contract
9. Cultural Events



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Good Day,

Greetings from Office of Global Affairs.

Having a nice and memorable university life is primarily everyone's goal and I can assure that you are at the right place.

KMU will be your second home for the upcoming years, which would hopefully transform you into an energetic young professional ready to contribute towards self-development, family, community service your country and last but not the least in making the world a better place for everyone.

Success in life is a matter of making the right choices and taking risks at the same time.

I look forward to seeing you in the campus!

Cheers to you all brilliant minds.

Best regards,
OGA



Team member



**Associate Vice President for Global Affairs
Director of Student Exchange Division**

Robin Kuo

Associate Professor ,
Department of Occupational Therapy

Staffs of Student Exchange Division

Vivian



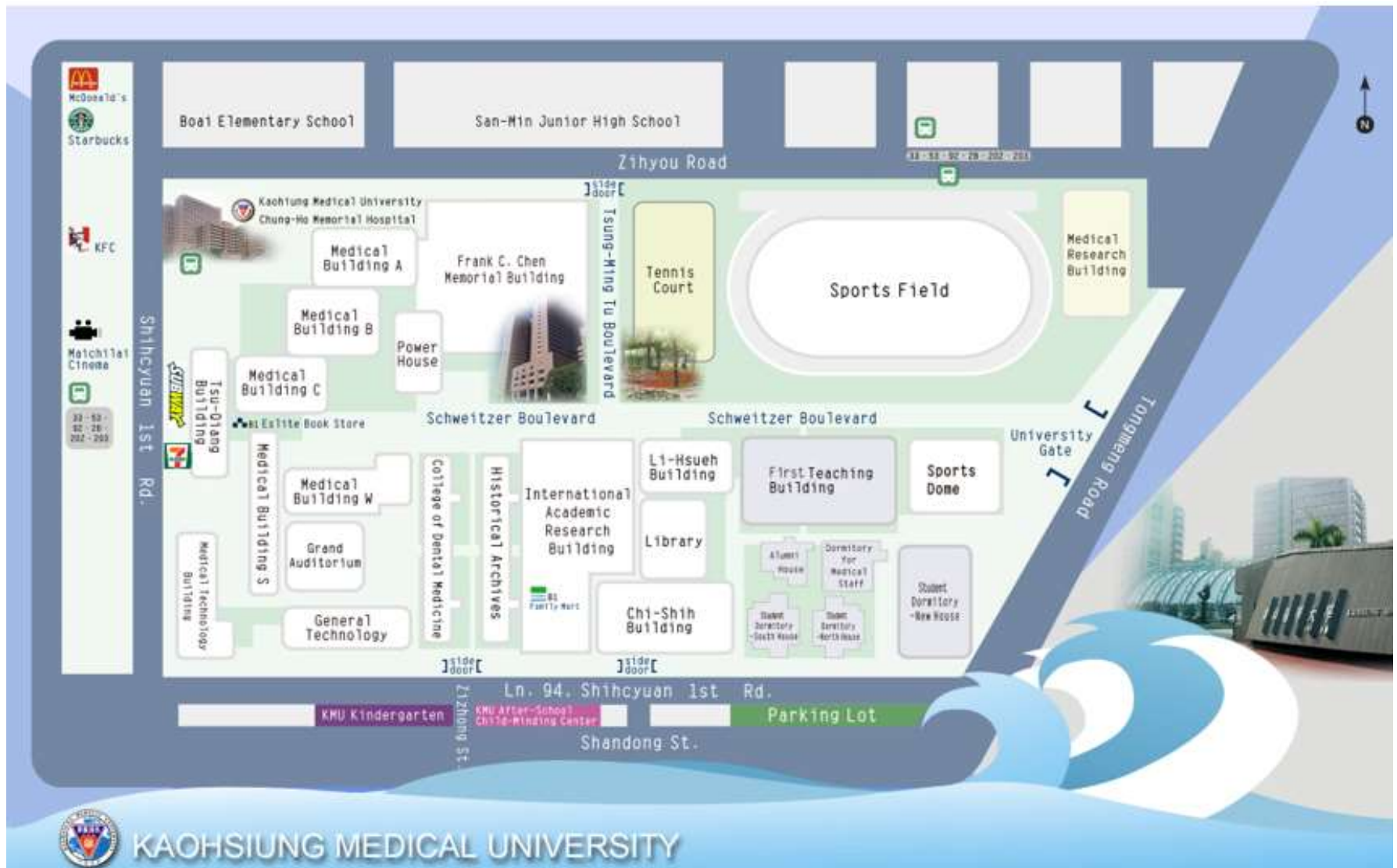
Sally



Sansan&Debbie



Campus map



Halal certificated restaurants in Kaohsiung

Near Campus:

1. Car food sale "Halal" label in front of KMUH at 11.30 AM - 12.00 AM (everyday)

In Kaohsiung:

1. Chen Li-Li Restaurant (near Kaohsiung main station)
2. Apa Kabar Indonesia (near Kaohsiung main station)
3. Yeti Restaurant (near Kaohsiung main station)
4. Al Alam Indo Kaohsiung (near Kaohsiung port)
5. Malay Restaurant (Near Kaohsiung Mosque)
6. Lahore restaurant (halal Indian/Pakistani)
7. Rumah makan Indonesia
8. Himalaya Kitchen Indian food
9. Chic cafe
10. Pizza rock Fumin Rd
11. Taksim Turkish cuisine
12. Halal Noor foods



If you want to cook:

1. Carrefour and Costco with label "John Dee" beef and meat are halal.

Near by bank(Currency Exchange)

Post office:

Office hour 0900-1700

Bank:

1. Office Hour 0900-1530
2. HUA NUN BANK:No.150, Jiuru 2nd Rd., Sanmin Dist., Kaohsiung City 807023
3. Bank of Taiwan:No.567, Jiuru 2nd Rd., Sanmin Dist., Kaohsiung City 807327



Useful link

1. OGA website:

KMU OGA → English version → International Students



2. ARC:



3. Work Permit:



4. Facebook: Foreign students@KMU 外籍生在高醫



Must-do Issues

學生須達成的事項



Must-do Issues

1	Submit soft copy of ARC to OGA at the beginning of every semester
2	Sign on the 'authorization for emergency treatment' at the first semester.
3	Apply for NHI after staying for 6 months
4	Renew your contact information(cell phone, email address) to OGA if you change it.
5	Report to OGA in advance if you plan to go abroad. (you might loose the status of scholarship recipient if you disobey this process)



How to Apply ARC 居留證申請



ARC居留證申請

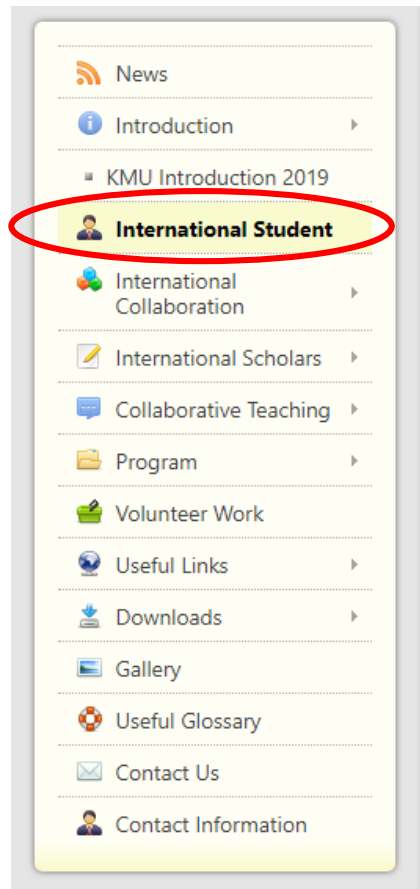
- Applying method: apply online(in person)
- Required documents:
 1. Application form
 2. **Copy of passport/resident visa**
 3. Student ID Card with this semester's registration stamp.
 4. 2''x 2'' colored photo.
 5. Tuition receipt for dorm /Copy of tenancy agreement
- Fees: NT1,000
- Pick up at: No. 6, Zhengnan St., Lingya Dist., Kaohsiung City (MRT: Martial Arts Stadium station)
- ARC application tutorial-<https://reurl.cc/LdqqO3>
- Complete the ARC application **within 30 days** after quarantine period.
- **email the soft copy of ARC to Debbie!**

ARC線上申請方式-procedures of online applying

step1	申請人線上填表送件-fill in the online application
step2	移民署線上審核1(核對資料)-examination of data
step3	移民署線上審核2(資料驗證)-examination of Status
step4	申請人線上繳費-complete the online payment
step5	申請人線上下載收據及電子居留證或至指定服務站領取IC卡居留證-Applicant get the receipt online and the electronic document of ARC online, or pick up the card in person at No. 6, Zhengnan St., Lingya Dist., Kaohsiung City



ARC Applying-網站路徑(relative resource online)



Home > International Student

International Students

Inbound

- Degree Program
- Dual Ph.D. Degree Program

Outbound

- Short-term Program
- Study Abroad

VISA&ARC

- ARC Applying guide
- ARC Application Form
- VISA Application Form

Work Permit

- online applying guide and link
- Work Permit Online Application Process -
- Online Application

Health Insurance

- Health Insurance & Medical Care
- Health Insurance for Foreigners (2015.03.26)
- Application Procedure
- Application Form

ARC線上申請方式-online applying

Link: <https://coa.immigration.gov.tw/coa-frontend/student/entry?lang=en>

Please choose 'Foreign students and Overseas Chinese students' selection.

Students Online Application System



Online Application

If students apply by themselves, please choose the type of identity first.

Foreign students and Overseas Chinese students

Nationals without registered household in the Taiwan Area (Students)

ARC線上申請方式-create account

Click 'Apply now' on the information page for foreign and expatriate student applications, and you will be led to the login page.

Alien Resident Certificate Application for Foreign Students and Overseas Chinese Students - Individual Application

Login to Your Account

Account

Password

[Forget Password?](#)

Please enter the verification code



[change](#)


Create an Account

Resend Confirmation letter

Login

ARC線上申請方式-confirmation letter

註冊完成後，學生註冊之信箱會收到註冊確認信件The platform will simultaneously send an ‘email verification notification’ to the email address that the applicant registered. The applicant will receive the verification letter by email, as shown below:

會員信箱認證通知函 Please Verify your e-mail address  收件匣 x

niasys@immigration.gov.tw

寄給我 ▼

NANCY CHOU 您好：

您申請註冊的帳號: nancychou
我們需要對您的電子郵件位址的有效性進行驗證，以避免垃圾信件或電子郵件位址被濫用。請點擊下方連結即可啟用您的帳號：
<https://coatest.immigration.gov.tw/coa-frontend/register/verify/nancychou/20190910154247332380>
並請妥善保存您的申請帳號。

內政部移民署 敬啟

Dear NANCY CHOU：

Your registration account number: nancychou
We have to verify your e-mail address, please click the link below to complete process:
<https://coatest.immigration.gov.tw/coa-frontend/register/verify/nancychou/20190910154247332380>
Please keep your account number in a secure manner.

National Immigration Agency, ROC(Taiwan)

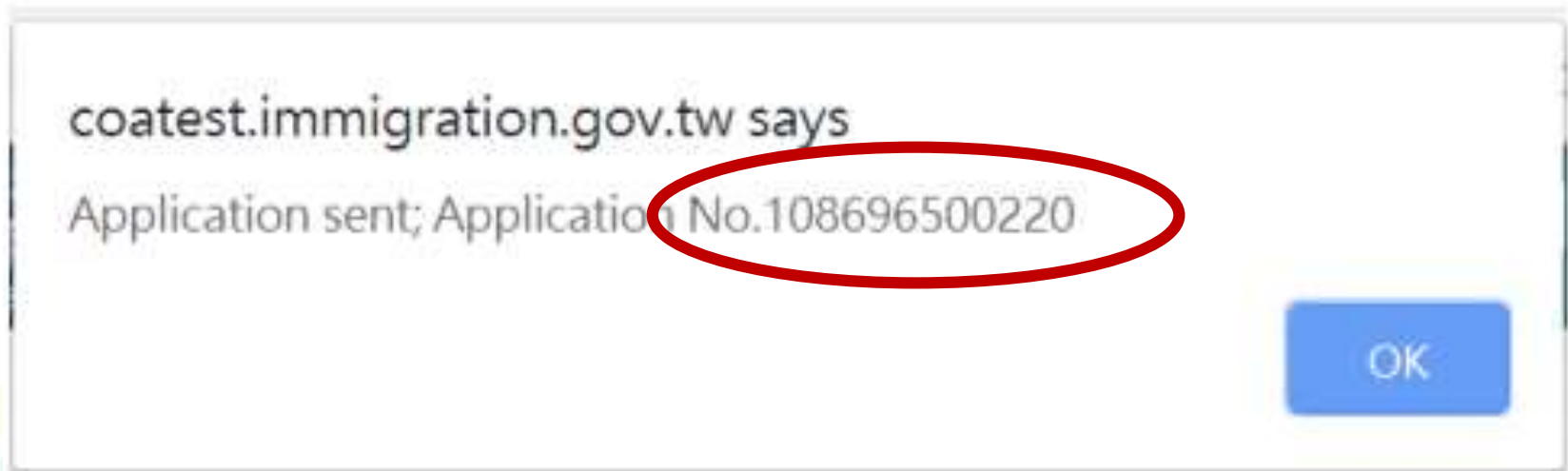
ARC線上申請方式-first time apply

Click 'Apply online' located on the menu bar → 'Foreign/ expatriate student first-time application for resident certificate' → "First-time application for resident certificate function page"



ARC線上申請方式-receipt number

A pop-up screen will appear indicating that the application has been successfully sent.



ARC線上申請方式-acceptance letter

The system will simultaneously send a notification email to the applicant indicating that the “application is now accepted for further review”, as shown below:

[外國與外僑學生線上申辦系統] - 送件受理通知 Notice of Acceptance

niasys@immigration.gov.tw

寄給 我 ▼

NANCY CHOU 您好：

您於2019/09/10，申請『外國與外僑學生線上申辦系統』，資訊如下：

本次來臺總人數：NANCY CHOU等1人

移民署送件申請結果：

您的申請程序已經完成，目前正在審核中。

並請您紀錄申請案收件號或團號，亦可再次進入系統，於進度查詢中查詢掌握案件審理進度與狀態。

收件號：108696500220

團號：086870031

The result of application to the National Immigration Agency:

Your application has been accepted and it is in the process of being reviewed.

Please remember your receipt number or group number of your application, or you can enter the online system to check the processing status.

Receipt Number: 108696500220

ARC線上申請方式-rejected notice

[外國與外僑學生線上申辦系統] - 送件補正/補件通知

收件匣 X



niasys@immigration.gov.tw

寄給 我 ▼

WANG JOHNONE 您好：

您於2019/06/03，申請『外國與外僑學生線上申辦系統』，經本署審核單位審查後，需補正/補件相關資料，請備齊相關資料再次進入系統，完成線上補正/補件作業，本署將儘速為您辦理後續審查作業，可透過本系統功能查找申請案件並進行退補案件處理作業，
退補正/件 收件號：108696500110

您可以登入[外國與外僑學生線上申辦系統](#)查詢您的申請資料以及處理進度。

備註：此為系統自動發送信件，請勿回覆，謝謝。

中華民國內政部移民署

ARC線上申請方式-Modification online



中華民國內政部移民署 NATIONAL IMMIGRATION AGENCY, REPUBLIC OF CHINA(TAIWAN)

外國與外僑、大陸與港澳、無戶籍國民學生線上申辦系統
Students Online Application System

To Do List Online Application- Case Status Check- Online Payment-

To Do List Case Status Check

The List of Supplemental Documents

Bulletin Board Revocation-

Important	Subject	Released by
MORE		

ARC線上申請方式-Modification online

Click the 'View' button on the modifications (supplements) page, and you will see a page called "Modifications (supplements)- details", as shown below.

Supplementary Documents/Corrections - List

Item	Application ID	Applicant	Application Submitted	Reasons for Application	Application Date	Actions
1	NANCY CHOU	NANCY CHOU	Foreign/Overseas Chinese Students	Study	2019/09/10	View

Supplementary Documents/Corrections - Details

Basic Information

Applicant	NANCY CHOU	Application Submitted	Foreign/Overseas Chinese Students
Reasons for Application	Study	Application Date	2019/09/10

Application

Item	Application No.	Name in Chinese	Name in English	Passport No.	Status	Actions
1	108696500220		NANCY CHOU	P19990910	Modified/Supplementary Documents	Modify

ARC線上申請方式-Modification online

Application for Entry to Taiwan by Foreign Students and Overseas Chinese Students -
Supplementary Information of Applicant ✓

Review Comment

Wrong Photo

Application Details



照片範例說明

*Upload Photo

選擇...

Clear

*Eligibility

Foreign students and Overseas Chinese Students entering Taiwan for study

*Program of Study

Bachelor's Degree

*School

National Taiwan University



*Status of Study

Received but not enrolled

ARC線上申請方式-Modification online

Reply to Review Comment

Please enter your opinions to the reviewer.

To speed up the review, please enter your opinions in Chinese.

Back

Send

coatest.immigration.gov.tw says

補件完成

Done for modifying Case!

OK

ARC線上申請方式-Online payment

Enquiry page for applications with pending payment

As soon as you receive the payment notification email indicating that your application has been approved, you may then pay online.



中華民國內政部移民署 NATIONAL IMMIGRATION AGENCY, REPUBLIC OF CHINA(TAIWAN)
外國與外僑、大陸與港澳、無戶籍國民學生線上申辦系統
Students Online Application System

To Do List Online Application Case Status Check Online Payment Account Maintenance

Online Payment - List

	Application Submitted	Application ID	Certificate to be Issued
All	Foreign/Overseas Chinese Students	NANCY CHOU	居留證 ARC

Pay

ARC線上申請方式-Online payment



國際信用卡網路繳費
International Credit Card ePayment



網路收單ATM繳費
Web ATM Payment



虛擬帳戶繳費
Virtual Account Payment



E政府繳費平台繳費
E-Government Payment



四大超商繳費
Convenience Store Payment



ARC線上申請方式-Online payment

[外國與外僑學生線上申辦系統] - 送件線上繳費通知 Notice of Online Payment Received

niasys@immigration.gov.tw

敬啟者：

NANCY CHOU 您好：

您於2019/09/10，申請「外國與外僑學生線上申辦系統」，圖號為108696500220，經本署審查已核准。
請再次進入系統完成線上繳費作業，俾利發照。
繳費期限為核准之日起六十日內。（一旦完成繳費後，不得申請退還。）

您也可以登入[外國與外僑學生線上申辦系統](#)查詢您的申請資料以及處理進度。

備註：此為系統自動發送信件，請勿回覆，謝謝。
中華民國內政部移民署

Dear NANCY CHOU,

Your application for "Online Application System for International Students and Overseas Chinese Students" on Sep 10, 2019, with receipt number (108696500220), has been approved.

Please enter the system to complete your online payment so that we can issue your IC card.

The payment period is within 5 days after the approval. (Requests for refund are not permitted after completing your online payment operation.)

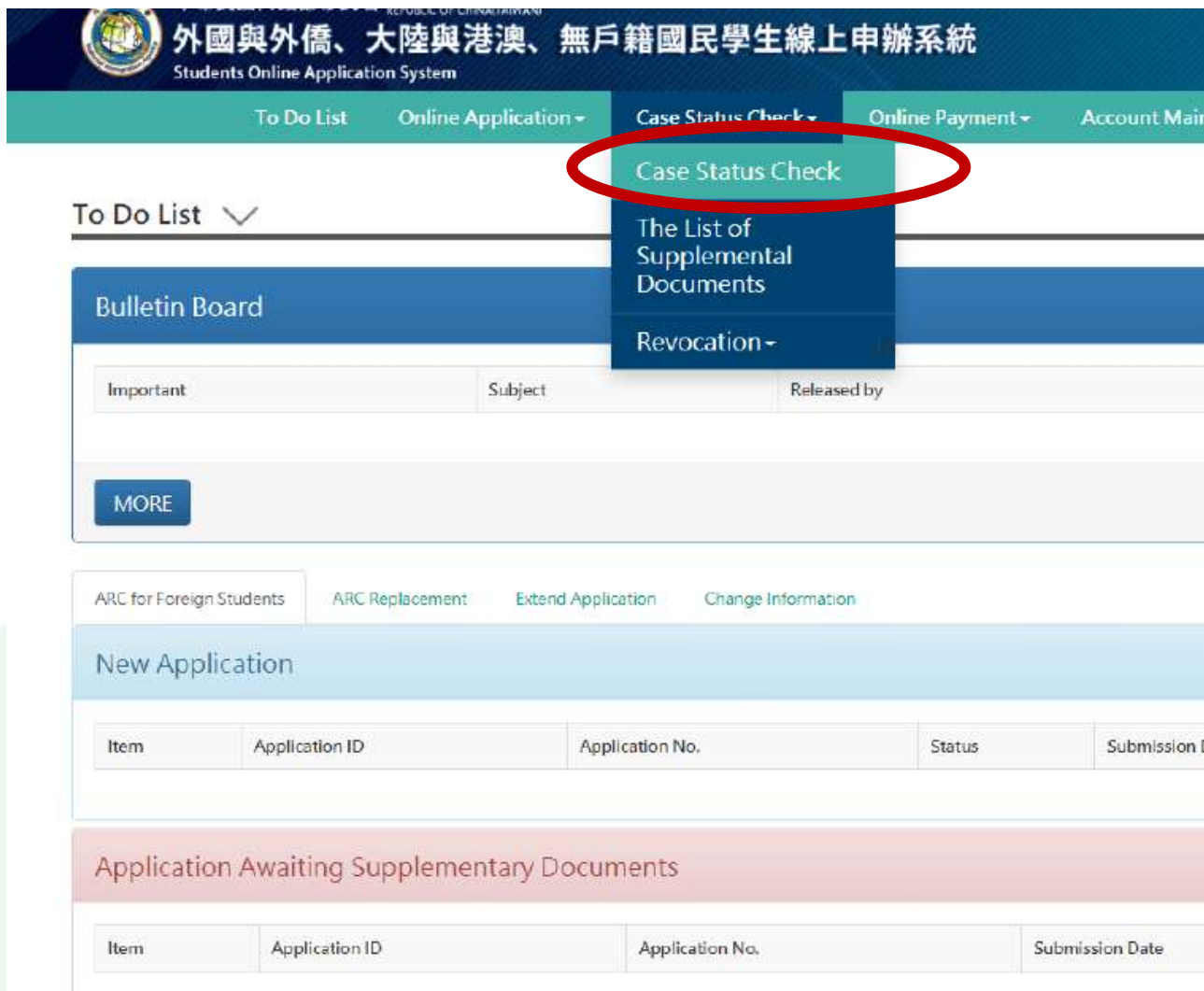
You can log in the [Online Application System for International Students and Overseas Chinese Students](#) to check your application and processing status.

Note: This is a letter automatically sent by the system. Please do not reply.

National Immigration Agency, Ministry of Interior, Republic of China (Taiwan)

ARC線上申請方式-申請狀況追蹤(Track)

Click 'Status enquiry'→'Application status enquiry' on the menu bar, as shown below:



The screenshot displays the 'Students Online Application System' interface. The top navigation bar includes 'To Do List', 'Online Application', 'Case Status Check', 'Online Payment', and 'Account Main'. The 'Case Status Check' menu is expanded, showing 'Case Status Check' (circled in red), 'The List of Supplemental Documents', and 'Revocation'. Below the navigation bar, there is a 'To Do List' section with a 'Bulletin Board' and a table with columns 'Important', 'Subject', and 'Released by'. A 'MORE' button is visible. The 'New Application' section includes tabs for 'ARC for Foreign Students', 'ARC Replacement', 'Extend Application', and 'Change Information'. Below this is a table with columns 'Item', 'Application ID', 'Application No.', 'Status', and 'Submission Date'. The 'Application Awaiting Supplementary Documents' section also features a table with columns 'Item', 'Application ID', 'Application No.', and 'Submission Date'.

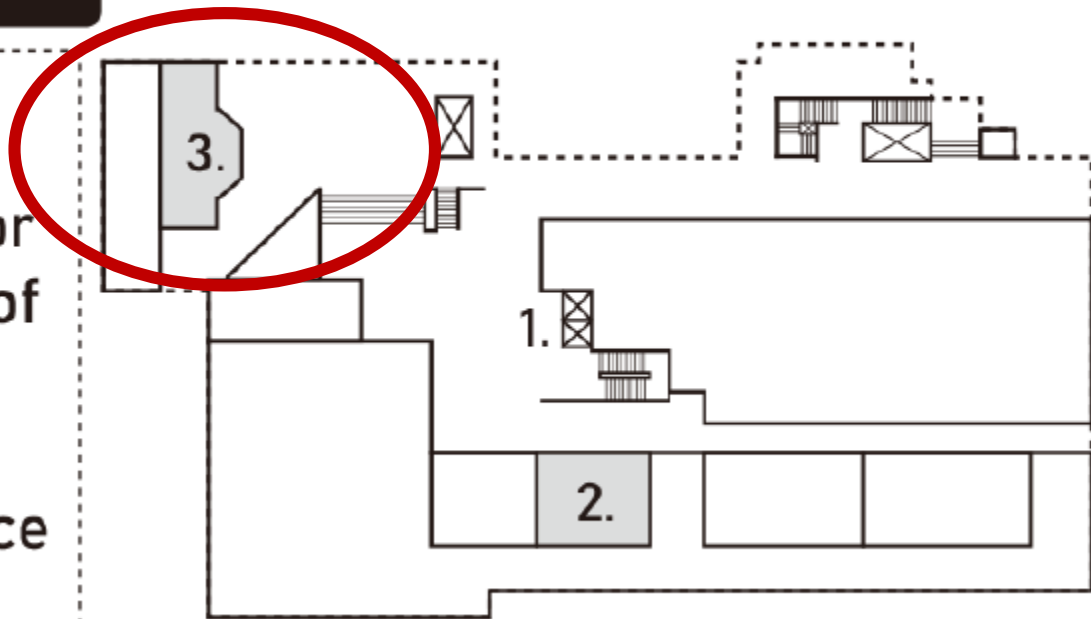
How to Apply Post Office Account 郵局帳戶申請

郵局帳戶申請-Post Office Account

- Location: 1F, Chi-Shih Building(濟世大樓一樓)

Chi-Shih Building 1F

1. Stairs
& Elevator
2. Division of
Health
Service
3. Post Office



郵局帳戶申請-Post Office Account

Apply in person

- Required documents:
 1. Application form
(fill the form at the counter)
 2. Copy_of_passport
 3. Copy of ARC
 4. Personal Stamp (Seal)
- Fees: NT100.
- Working days: 7 working days



Where can I get the seal?

Name of Store : 易泰行

Address : No.169, Jilin St., Sanmin Dist.,
Kaohsiung City (Takes 10 mins by walk)

****The words on stamp must in Chinese.**

郵局帳戶申請-Post Office Account

- 取得郵局儲金簿後，需於7天內將封面影印並以email寄給承辦人。
-Please email the soft copy of account book to
Debbie(debbiejuan@kmu.edu.tw) within 7 days after receiving it.



How to Apply Work Permit 工作證申請



工作證申請-Work Permit (online only)

- Applying method : online only
- Required documents:
 1. Application form
(線上填寫-fill in online)
 2. Copy of passport(info page)
 3. Copy of ARC (both sides)
 4. 學生證(須至教務處蓋註冊證明)-Student ID card(must have registration stamp)
- Fees: NT100.
- Working days: 7~10 working days
- **Valid date:**最多六個月，且效期不會超過ARC的有效期限-no more than 6 months, and will go with the expiration date of ARC.

Work permit Applying-網站路徑(relative resource online)



Home » International Student

International Students

Emergency Line (24H): 07-3220809

Admission

- International Applicants
- Application for download
- How to apply
- Estimated Cost
- E-Introduction
- TV Project (1)
- E-Brochure

Contact Information

Division of Admission
enn@kmu.edu.tw

Qualification for Undertaking Studies in Taiwan

- International Students Undertaking Studies in Taiwan (2014.12.18)
- Regulations Regarding Study and Counselling Assistance for Overseas Chinese Students in Taiwan (2014.12.17)

FAQ

- Study Related
- Life Related

Arrival in Taiwan

Work permit Applying-網站路徑(relative resource online)

	<p>Program Offered</p> <p>Inbound</p> <ul style="list-style-type: none"> -Degree Program -Dual Ph.D. Degree Program <p>Outbound</p> <ul style="list-style-type: none"> -Short-term Program -Study Abroad 	<p>Arrival in Taiwan</p> <p>(VISA/ARC, Work Permit and Health Insurance)</p> <p>VISA&ARC</p> <p>ARC Application Guideline (2013.02.01)</p> <p>ARC Application Form</p> <p>VISA Application Form</p> <p>Work Permit</p> <p>-Working in Taiwan Guideline (2017.07.20)</p> <p>Work Permit Online Application Process - Online Application</p> <p>Work Permit Application (2018.3.28 renew) - Paper Application</p> <p>Required documents: Passport photocopy/ Student ID (both sides copies) with Registered Stamp(在學證明印章)/ ARC photocopy (both sides)/ Examination Fee(NTD100) Payment Receipt/ NTD 35 for ship fee</p> <p>Health Insurance</p> <p>-Health Insurance & Medical Care</p> <p>Health Insurance for Foreigners (2015.03.26)</p> <p>Application Procedure</p> <p>Application Form</p>
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線上申請工作證-Work permit

Step 1:

Go to the post office and pay for NTD 100.

- 請將以下資訊填寫至劃撥單上-Transaction account details:
(Show the picture below to the officer of post office, they will guide you to fill it.)
- 請保留收據以便線上申請工作證- Keep the receipt for online application.

98-04-43-04 郵政劃撥儲金存款單												
收款帳號	19058848				金額	佰萬	拾萬	萬	仟	佰	拾	元
通訊欄 (限與本次存款有關事項)					收款戶名	勞動部勞動力發展署聘僱許可收入專戶						
					寄款人	<input checked="" type="checkbox"/> 他人存款 <input type="checkbox"/> 本戶存款						
					姓名	Kaohsiung Medical University						
					地址	[] [] [] - [] []						
					電話	07-3121101 # 2383						
					主管:							
郵政劃撥儲金存款收據												
○寄款人請注意背面說明 ○本收據由電腦印錄請勿填寫												
收款帳號戶名												
存款金額												
電腦紀錄												
繳納局收款章戳												

線上申請工作證-Work permit

- Step 2:Apply online
- 工作證申請網址(Link of online applying system):<http://ezworktaiwan.wda.gov.tw>
- Use Internet Explorer (IE) while visiting this website.



線上申請工作證-Work permit

STEP 1: Click < **English** > after you enter the website



線上申請工作證-Work permit

STEP 2: Click **Online Application**

The screenshot shows the EZ Work Taiwan website interface. The browser address bar displays <https://ezworktaiwan.wda.gov.tw/ezworken/index.jsp>. The website header includes the Workforce Development Agency logo and navigation links: Regulations, Announcements & Legal Interpretations, SOP Manual, Things You Should Know, Consultation Mechanism, Application Forms, **Online Application** (circled in red), Check Application Status, Q&A, and Statistics. The main content area features a large blue banner with the text "EZ Work Taiwan" and a map of Taiwan. Below this, a text block describes the services for foreign professionals. To the right, there are three promotional images: "Foreign Professionals to Work in Taiwan", "Overseas Chinese or Foreign Student Graduated in the R.O.C. to Work in Taiwan", and "Part-time Job while Studying in Taiwan". At the bottom, there are logos for ASTEP and FEPZs.

WORKFORCE DEVELOPMENT AGENCY

Regulations Announcements & Legal Interpretations SOP Manual Things You Should Know Consultation Mechanism Application Forms

Online Application Check Application Status Q&A Statistics

EZ Work Taiwan

The area provides necessary information for foreign professionals to work in Taiwan. The approved works that foreign professionals can apply for include 7 categories such as : A. Specialized or Technical Works, B. The Director or Manager of an Approved Business Invested or Established by Overseas Chinese or Foreigner (s), C. School teacher, D. Full-time Foreign Teacher in Cram School, E. Sports Coaching or Athlete, F. Arts and Performing Arts, G. Contracting Foreigners.

Foreign Professionals to Work in Taiwan

Overseas Chinese or Foreign Student Graduated in the R.O.C. to Work in Taiwan

Part-time Job while Studying in Taiwan

ASTEP

FEPZs

線上申請工作證-Work permit

STEP 3: Click < **Work Permit for Foreign Students** >
(The **BLUE** button)



線上申請工作證-Work permit Applying

STEP 4: Click < **Apply for an account** >

Browser address bar: <https://ezwp.wda.gov.tw/wcfonline/wSite/Control?function=StdIndexPage>

Navigation bar: EZ Work Taiwan | 外國專業人員工作許可線上... | 勞動部勞動力發展署外國人在...

Header: 勞動部勞動力發展署 外國專業人員工作許可申辦網
Workforce Development Agency EZ Work Permit

Sub-header: 憑證與讀卡機檢測 公告

最新消息 Latest News

發佈日期 Date	標題 Subject
2018/02/02 15:06:00	停止受理外籍學校教師工作許可案件
2017/08/31 18:59:56	[資訊處公告]內政部自106年8月1日起發行之新版自然人憑證IC卡，本系統已於106年8月15日進行憑證更新，請各單位更新元件。
2016/04/21 15:10:24	重要公告：「雇主申請聘僱第一類外國人其他應備文件」修正內容 Important Announcement: Content of the Amendment to "Other Documents r

Records from 1 to 9 of 9

學生登入 Student Login

請輸入帳號 Please enter your account.

帳號 :
Account

系統密碼 :
Password

驗證碼 :
Verification Code

3181

重新產生驗證碼 Refresh Verification Code

登入 Sign In 取消 Cancel

忘記密碼 或解鎖 Forgot Password or Unlock a user account |

申請帳號 Apply for an account |

外國專業人員申請頁面
Work Permit for Professional Workers

線上申請工作證-Work permit Applying

STEP 5: Scroll down to the end of the page and click < **APPLY** >

Browser address bar: <https://ezwp.wda.gov.tw/wcfonline/wSite/TheRightToPrivacyForStd.htm>

Navigation bar: EZ Work Taiwan | 外國專業人員工作許可線上... | 勞動部勞動力發展署外國人在...

collected and used	personal information will be carefully protected, and may only be accessed by authorized personnel. All related personnel have to sign a confidentiality contract. In case of breach of confidentiality contract, related personnel will be punished accordingly.
三、資訊分享與使用 How information is shared and used	<p>除了下列狀況外，本網站絕不會將您的個人資料揭露予第三人或使用於蒐集目的以外之其他用途：</p> <p>(一)法律明文規定。 (二)配合公務機關執行法定職務必要範圍。 (三)為防止他人權益之重大危害。</p> <p>Except for the following conditions, the Website will not disclose your personal information to a third party or outside the purpose of collection:</p> <p>(1) Statutory regulations (2) Scope of statutory duties in accordance with public entities (3) To prevent others' interests from critical harm</p>
四、自我保護措施 Self-protection measures	<p>請妥善保管您的密碼及個人資料，不要提供給任何人。在您完成個人化服務之使用後，務必記得登出帳號。若您是與他人共享電腦或使用公共電腦，切記要關閉瀏覽器視窗，以防止他人讀取您的個人資料、信件或進入所屬單位管理區。</p> <p>Please keep your password and personal information private and do not provide them to anyone. After using personalized services, please make sure that you have logged out of your account. If you share a computer with others or use a public computer, please remember to close your browser windows to prevent others from accessing your personal information, E-mail, or the entity management area.</p>
五、聲明之修正 Amendment to the statement	<p>本聲明將因應需求隨時進行修正，修正後的條款將刊登於本網站上，以維護您瀏覽網站的安全及相關權益。</p> <p>The statement will be amended subject to needs. The amended provisions will be published on the Website to maintain your safety and related interests.</p>
六、聲明之諮詢 Consultation on the statement	<p>若您對本聲明有任何疑問，請E-mail至：wda@wda.gov.tw。</p> <p>If you have any question about the statement, please contact us by E-mail: wda@wda.gov.tw.</p>

同意 apply | 不同意 reject

線上申請工作證-Work permit Applying

STEP 6(A): Fill in all the details.

P.S: Leave the name of applicant (Chinese) blank.

Browser address bar: https://ezwp.wda.gov.tw/wcfonline/wSite/Control?function=RunAction&_action=acct30/acct30_ap.xml#

EZ Work Taiwan | 外國專業人員工作許可線上... | 勞動部勞動力發展署外國人在...

勞動部勞動力發展署 外國專業人員工作許可申辦網 Workforce Development Agency EZ Work Permit

憑證與讀卡機檢測 公告

▶ 學生帳號申請

學生帳號申請 Application of student account

*帳號 Account number	<input type="text"/> (需包含英文和數字 Containing English letter and number)		
*密碼 Password	<input type="text"/> (密碼長度至少8碼,並需符合英數+特殊符號 Password is required to be at least 8 characters with letters, numbers and special symbols)	*確認密碼 Re-enter password	<input type="text"/> (輸入與密碼相同 The entering is identical with password)
*電子信箱 Email	<input type="text"/>		
申請人姓名(中文) Name of applicant (Chinese)	<input type="text"/> (應與學生證相同 Shall be in accordance with your name on student ID)	*性別 Gender	<input type="radio"/> 男 Male <input type="radio"/> 女 Female
*申請人姓名(英文) Name of applicant (English)	<input type="text"/>	*國籍 Nationality	<input type="text"/> <input type="text"/> <input type="text"/> <input type="button" value="國籍查詢 Nationality search"/>
*護照號碼 Passport number	<input type="text"/> (提示:若您更換過護照,請先使用舊護照號碼申請帳號,並於申請案件時將舊護照及新護照上傳至護照資料夾,本部將於審核時一併更新您的護照號碼。)		
*居留證統一證號 ARC ID number	<input type="text"/>	*護照號碼有效期限 Validity of passport	<input type="text"/> (西元 yyyy/MM/dd)
		*出生年月日 Date of birth	<input type="text"/> (西元)

線上申請工作證-Work permit Applying

STEP 6(B):choose your identity

*身分別 Identity	外國留學生-學士(4年制) foreign students - 4-year universities
*連絡電話 Phone number	僑生-其他 overseas Chinese students - Other
學生選擇「身分別」定義說明 Definitions of different student	華裔學生-高中 ethnic Chinese students - High school
一、僑生：須符合「僑生回國 The overseas Chinese student Division of Preparatory Program	華裔學生-專科(5年制) ethnic Chinese students - 5-year junior colleges
二、華裔學生：須符合「香港 Ethnic students shall meet on	華裔學生-專科(2年制) ethnic Chinese students - 2-year junior colleges
1. Degree seeking students fr	華裔學生-學士(2年制) ethnic Chinese students - 2-year universities
2. Students enrolled in a tech	華裔學生-學士(4年制) ethnic Chinese students - 4-year universities
三、外國留學生：須符合「外國 Foreign students as set forth exchange students.	華裔學生-碩士 ethnic Chinese students - Master
	華裔學生-博士 ethnic Chinese students - Doctor
	華裔學生-僑生先修部 ethnic Chinese students - Division of Preparatory Programs for Overseas Chinese Students
	華裔學生-海青班 ethnic Chinese students - Attended overseas youth training courses organized by the Overseas Compatriot Affairs Council
	華裔學生-語言中心 ethnic Chinese students - Attended a Mandarin Chinese language center at a university/college
	華裔學生-其他 ethnic Chinese students - Other
	外國留學生-專科(5年制) foreign students - 5-year junior colleges
	外國留學生-專科(2年制) foreign students - 2-year junior colleges
	外國留學生-學士(2年制) foreign students - 2-year universities
	外國留學生-學士(4年制) foreign students - 4-year universities
	外國留學生-碩士 foreign students - Master
	外國留學生-博士 foreign students - Doctor
	外國留學生-語言中心 foreign students - Attended a Mandarin Chinese language center at a university/college
	外國留學生-其他 foreign students - Other

7863

重新產生驗證碼

7863

確定 Confirm

取消 Cancel

線上申請工作證-Work permit Applying

STEP 6(B):

1. **Identity** part:

- Bachelor Degree: choose < foreign student- 4 years universities>
- Master: choose < foreign student- Master>
- PHD: choose < foreign student- Doctor>

2. For this part: Enter the numbers or alphabets shown.



3. Click < **Confirm** > after filling all the details.

線上申請工作證-Work permit Applying

STEP 7: Click < Confirm >

學生帳號申請

學生帳號申請 Application of student account

*帳號 Account number(英文 English)	<input type="text"/>		
*電子信箱 Email	<input type="text"/>		
申請人姓名(中文) Name of applicant (Chinese)	<input type="text"/>	(應與學生證相對 Shall be in accordance with your name on student ID)	*性別 Gender <input type="text"/>
*申請人姓名(英文) Name of applicant (English)	<input type="text"/>		*國籍 Nationality <input type="text"/>
*護照號碼 Passport number	<input type="text"/>		*護照號碼有效期限 Validity of passport <input type="text"/>
*居留證統一證號 ARC ID number	<input type="text"/>		*出生年月日 Date of birth <input type="text"/>
*就讀學校 School attended	<input type="text"/>	(提示: 清單中若沒有學校資料, 請先洽學校承辦單位 Please contact the school office responsible if you can't find your school on the list.)	
*身分別 Identity	<input type="text"/>		
*連絡電話 Phone number	<input type="text"/>		

確定 Confirm

線上申請工作證-Work permit Appling

STEP 8: Back to this page and **SIGN IN**

Browser address bar: <https://ezwp.wda.gov.tw/wcfonline/wSite/Control?function=StdIndexPage>

EZ Work Taiwan | 外國專業人員工作許可線上... | 勞動部勞動力發展署外國人在...

勞動部勞動力發展署 外國專業人員工作許可申辦網

Workforce Development Agency EZ Work Permit

憑證與讀卡機檢測 公告

最新消息 Latest News

發佈日期 Date	標題 Subject
2018/02/02 15:06:00	停止受理外籍學校教師工作許可案件
2017/08/31 18:59:56	[資訊處公告]內政部自106年8月1日起發行之新版自然人憑證IC卡，本系統已於106年8月15日進行憑證更新，請各單位更新元件。
2016/04/21 15:10:24	重要公告：「雇主申請聘僱第一類外國人其他應備文件」修正內容 Important Announcement: Content of the Amendment to "Other Documents r

Records from 1 to 9 of 9

學生登入 Student Login

請輸入帳號 Please enter your account.

帳號 :
Account

系統密碼 :
Password

驗證碼 :
Verification Code

3181

重新產生驗證碼 Refresh Verification Code

[登入 Sign In](#) [取消 Cancel](#)

[忘記密碼 或解鎖](#) Forgot Password or Unlock a user account |
[申請帳號](#) Apply for an account ||
外國專業人員申請頁面
Work Permit for Professional Workers

勞動部勞動力發展署 建議使用 Internet Explorer 9.0+ 線上系統電腦服務時間： 週一至週五 上午8時30分至12時30分，下午13時30分至17時30分
線上系統電腦專線： 0600-821-330 或 (02)2380-1720

線上申請工作證-Work permit Applying

STEP 9: Click the **third** one and
click< 260 **Student Application Management** >

1 2 3

公告 基本資料維護 案件新增及管理

260_Student Application Management_260_學生案件管理

公告 > 005_最新訊息

最新訊息, latest news

系統公告/新聞	發佈日期 release	標題 title
系統公告system announcement	107-02-02	停止受理外籍學校教師工作許可案件
系統公告system announcement	106-08-31	[資訊處公告]內政部自106年8月1日起發行之新版自然人憑證IC卡，本系統已於106年8月15日進行憑證更新，請各單位更新元件。
系統公告system announcement	105-04-21	重要公告：「僱主申請聘僱第一類外國人其他應備文件」修正內容 Important Announcement: Content of the Amendment to "Other Document"

線上申請工作證-Work permit Applying

STEP 10: Click < **Add Application** >

https://ezwp.wda.gov.tw/wc/online/wSite/Control?function=RunAction&_action=case100/case100_jp.xml

EZ Work Taiwan 正在等候 ezwp.wda.gov.tw

勞動部勞動力發展署 外國專業人員工作許可申辦網
Workforce Development Agency EZ Work Permit

公告 基本資料維護 案件新增及管理

案件管理 > 260_學生案件管理

案件申請列表 list of application 新增申請案件 add application

案件序號	收文文號	申請日期	英文姓名 English	申請項目 application type	申請狀態	案件狀態
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線上申請工作證-Work permit Applying

STEP 11: Choose < **Work Permit** > and click < **ADD** >

Browser address bar: https://ezwp.wda.gov.tw/wcfonline/wSite/Control?function=RunAction&_action=case100/case100_ap.xml

EZ Work Taiwan | 外國專業人員工作許可線上... | 勞動部勞動力發展署外國人在...

勞動部勞動力發展署 建檔人 Built by: [] 登出

外國專業人員工作許可申辦網
Workforce Development Agency EZ Work Permit

公告 基本資料維護 案件新增及管理

▶ 案件管理 > 260_學生案件管理

新增案件 add application

*申請類別 application category	外國留學生 foreign students 結申請類別錯誤請於 [學生個人資料維護] 身分別做更正，再重新新增案件 If the application category is mistaken, please go to Student Personal Information Maintenance to change the Identity.
申請類別適用對象 applicable object of application category	您須為依「外國學生來臺就學辦法」且就讀於公立或已立案私立大專校院之外國留學生。 You are foreign student, as referred to in Subparagraph 1 of Article 50 of The Act, and shall conform to the qualifications as set forth in the Regulations on Foreign Students Enroll Schools in the Republic of China.
*申請項目 application type	<div>== 請選擇 Please select == 工作許可 work permit 補發許可 permit re-list</div>

新增 add

線上申請工作證-Work permit Applying

STEP 12(A): Fill in all the details

勞動部勞動力發展署 建檔人 Built by: [] 登出

外國專業人員工作許可申辦網
Workforce Development Agency EZ Work Permit

公告 基本資料維護 案件新增及管理

案件管理 > 260_學生案件管理

申請書資料 information of application form 上傳檔案 upload file

應備文件注意事項 notice of document for application * 標記者為必須填寫的欄位 mark must not be empty

申請類別 Categories of application : (Please check one)	外國留學生 foreign students	申請項目 Type of application : (Please check one)	工作許可 work permit
申請人姓名(中文) Name of applicant(Chinese)	[]	*性別 Gender	[]
*申請人姓名(英文) Name of applicant(English)	[]	*國籍(地區) Nationality	[]
*護照號碼 Passport number	[]	*居留證統一編號 ARC ID number	[]
*出生年月日 Date of birth	[]	*聯絡電話 Phone number	[]
就讀學校 School attended	高雄醫學大學 Kaohsiung Medical University	*日夜別 Day/Night	日間部 Day School
*系別 Faculty	[]		
身分別 Identity	外國留學生-學士(4年制) foreign students - 4-year universities		
	== 請選擇 Please select ==		[] 年級 year

線上申請工作證-Work permit Applying

STEP 12(B): Fill in all the details

Browser address bar: https://ezwp.wda.gov.tw/wcfonline/wSite/Control?function=RunAction&_action=case100/case100_ap.xml

Navigation tabs: EZ Work Taiwan, 外國專業人員工作許可線上申..., 外國專業人員工作許可線上申..., 勞動部勞動力發展署外國人在...

就讀學校 School attended	高雄醫學大學 Kaohsiung Medical University	*日夜別 Day/Night	日間部 Day School
*系別 Faculty			
身分別 identity	外國留學生-學士(4年制) foreign students - 4-year universities		
*年級 year	== 請選擇 Please select == [dropdown] [input] 年級 year		
	== 請選擇 Please select == [dropdown] 預定修業年限 expected study years [input] 年 year		
*學校校區所在地址 School Address :	807 高雄市 三民區 十全一路100號		
*申請許可期間 Application time	[input] (西元yyyy/MM/dd) 至 [input] (西元yyyy/MM/dd)		
緊急連絡人姓名 Emergency contact person Name:	[input]		
*是否親自取件 Please Check if pickup in person	緊急連絡人電話 Emergency contact person Tel: [input]		
取件人護照號碼或居留證號 (委託本國人取件，請填寫身分證字號) Passport or Alien Resident Certificate Number of the Recipient (If the recipient is from the Republic of China , please fill out the person's personal ID number instead)	<input type="radio"/> 否 NO <input type="radio"/> 是 YES		
	取件人姓名 Recipient Name : [input]		

The school address is auto-filled in Chinese

Remember to choose < NO > for the pickup in person

線上申請工作證-Work permit Applying

STEP 12(C): Click the **question mark** for more information about how to fill-in this part with the **receipt** you received from the post office after making **NTD 100 payment** (*There's an example continued on the next slide)

← → https://ezwp.wda.gov.tw/wc/online/wSite/Control?function=RunAction&_action=case100/case100_ap.xml 搜尋...

EZ Work Taiwan 外國專業人員工作許可線上... 外國專業人員工作許可線上申... 勞動部勞動力發展署外國人在...

若為親自領件者，約定取件人應列印親自領件回條(申請書頁面下方處)並黏貼約定取件人身分證(護照或居留證)正、反面影本，於系統指定日期內至本部領件櫃台(臺北市中正區中華路一段39號10樓)取件。倘於指定期限內未親自領取者，本部將以掛號寄出。

To those who intend to collect the document in person, the designated pick-up person shall pick up the document at the Ministry's pick-up desk (10F., No.39, Sec. 1, Zhonghua Rd., Zhongzheng Dist., Taipei City) with the pick-up receipt printed out from the online application system (at the bottom of application webpage) and attached with photocopies of the front and back sides of the pick-up person's identification card (or passport or resident card). The pick-up procedure shall be completed within the date designated by the system or the document will be sent by registered mail."

審查費 examination fee(申請書資料填寫、上傳檔案上傳後，再做填寫審查費，填寫完成直接點選送學校審核)

*繳費方式 ☒ 郵局繳費 ☐ ATM繳費

郵局繳費 payment at post office	案件一經本部收件後即不退費，若有相關問題請洽系統客服人員。劃撥戶名：勞動部勞動力發展署聘僱許可收費專戶，劃撥帳號：19058848 Remittance account Account for Employment Approval of Workforce Development Agency, Ministry of Labor. Account number: 19058848		
交易日期 remittance date	<input type="text"/> ? 請輸入民國年月日，例 1060101	交易局號 post office of remittance	<input type="text"/> ?
輸入郵政劃撥收據編號 enter receipt number of postal remittance	<input type="text"/> ? 請注意：郵政劃撥收據編號請填後七碼，並請詳細看完圖示說明，才能方便您順利作業! Attention: Please fill out the last 7 digits of the postal remittance receipt and read the diagram carefully to facilitate the operation!	審查費金額 amount of examination fee	<input type="text"/> 100

案件暫存 save application 結束 close 送學校審核 submit to school for examination 列印申請單 print application form

Internet Explorer 9.0+ 線上申請工作證-Work permit Applying 週一至週五 上午8時30分至12時30分、下午13時30分至17時30分

線上申請工作證-Work permit

STEP 12(D): Example of how to fill-in the receipt part

審查費收據填寫圖例 Example of examination fee

- (1) 電腦收據(各郵局開具之白色收據) Computer receipt (white receipt issued by post offices) :
範例 Example

郵局收據編號 Receipt Number (8 碼 8 digits)
請填後 7 碼 Please fill out the last 7 digits

存款金額		
00002660	104/06/11	12:01:22
003110	1A6	359779
他人不扣手續費		
電腦記錄		
C:\Users\Admin\Downloads\B.png		

交易局號 Post Office Code

交易日期 Payment Date

填寫方式 交易日期 Payment Date : 1040611

To fill out 交易局號 Payment Code : 003110

劃撥收據號碼 Receipt Number (後 7 碼 the last 7 digits) : 0002660

線上申請工作證-Work permit Applying

STEP 13: Click < **Save application** > after filling all the details

← → https://ezwp.wda.gov.tw/wcfoonline/wSite/Control?function=RunAction&_action=case100/case100_ap.xml 搜尋... EZ Work Taiwan 外國專業人員工作許可線上... 外國專業人員工作許可線上... 勞動部勞動力發展署外國人在...

(10F., No.39, Sec. 1, Zhonghua Rd., Zhongzheng Dist., Taipei City) with the pick-up receipt printed out from the online application system (at the bottom of application webpage) and attached with photocopies of the front and back sides of the pick-up person's identification card (or passport or resident card). The pick-up procedure shall be completed within the date designated by the system or the document will be sent by registered mail."

審查費 examination fee(申請書資料填寫、上傳檔案上傳後，再做填寫審查費，填寫完成直接點選送學校審核)

*繳費方式 ☒ 郵局繳費 ☐ ATM繳費

郵局繳費 payment at post office	案件一經本部收件後即不退費，若有相關問題請洽系統客服人員。劃撥戶名：勞動部勞動力發展署聘僱許可收費專戶，劃撥帳號：19058848 Remittance account for Employment Approval of Workforce Development Agency, Ministry of Labor. Account number: 19058848		
交易日期 remittance date	<input type="text"/> ? 請輸入民國年月日，例 1060101	交易局號 post office of remittance	<input type="text"/> ?
輸入郵政劃撥收據編號 enter receipt number of postal remittance	<input type="text"/> ? 請注意：郵政劃撥收據編號請填後七碼，並請詳細看完圖示說明，才能方便您順利作業!Attention: Please fill out the last 7 digits of the postal remittance receipt and read the diagram carefully to facilitate the operation!	審查費金額 amount of examination fee	<input type="text" value="100"/>

案件暫存 save application 結束 close 送學校審核 submit to school for examination 列印申請單 print application form

勞動部勞動力發展署 外國專業人員工作許可申辦網

請將螢幕解析度設定為 1920*1080 將可得到較佳的效果
勞動力發展署電話代表號：(02)8995 6000
勞動力發展署服務地址：24219 新北市 新莊區 中平路439號商樓4樓

線上系統電話服務時間：週一至週五 上午8時30分至12時30分，下午13時30分至17時30分
線上系統客服專線：0800-881-339 或 (02)2380-1720
線上系統客服電子信箱：ezwp@wda.gov.tw
線上系統服務地址：100臺北市中正區中華路一段39號10樓

線上申請工作證-Work permit Applying

STEP 14: Click < Upload file >

勞動部勞動力發展署 建檔人 Built by: [] 登出
外國專業人員工作許可申辦網
Workforce Development Agency EI Work Permit

公告 基本資料維護 案件新增及管理

案件管理 > 260_學生案件管理

申請書資料 information of application form **上傳檔案 upload file**

應備文件注意事項 notice of document for application 「*」標記者為必須填寫的欄位 mark must not be empty

申請類別/Categories of application : (Please check one)	外國留學生 foreign students	申請項目/Type of application : (Please check one)	工作許可 work permit
申請人姓名(中文) Name of applicant(Chinese)	<input type="text"/>	*性別 Gender	<input type="text"/>
*申請人姓名(英文) Name of applicant(English)	<input type="text"/>	*國籍(地區) Nationality	<input type="text"/>
*護照號碼 Passport number	<input type="text"/>	*居留證統一編號 ARC ID number	<input type="text"/>
*出生年月日 Date of birth	<input type="text"/>	*聯絡電話 Phone number	<input type="text"/>
就讀學校 School attended	高雄醫學大學 Kaohsiung Medical University	*日夜別 Day/Night	日間部 Day School
*系別 Faculty	<input type="text"/>		
身分別 Identity	外國留學生-學士(4年制) foreign students - 4-year universities		
	-- 請選擇 Please select --		年級 year

線上申請工作證-Work permit Appling

STEP 15:

1. Click < **Photocopy of Student ID** >
2. Click < **Choose file 請選擇檔案** >
3. Upload the photocopy of your student ID with **REGISTERED STAMP** on it.

[* You can use your phone camera to capture the photocopy down and upload it]

*The uploaded file is only allowed in size **10Mb or smaller**, so please check it and resolve it before uploading it!

線上申請工作證-Work permit Applying

STEP 16:

1. Click < **Photocopy of Passport** >
 2. Click < **Choose file 請選擇檔案** >
 3. Upload the photocopy of your passport.
- [* You can use your phone camera to capture the photocopy down and upload it]

*The uploaded file is only allowed in size **10Mb or smaller**, so please check it and resolve it before uploading it!

The screenshot shows the 'EZ Work Taiwan' website interface. At the top, there's a navigation bar with the URL 'https://ezwp.wda.gov.tw/wcfonline/wSite/Control?function=FileAction&_action=case100/cas'. Below the navigation bar, there's a banner for the '勞動部勞動力發展署 外國專業人員工作許可申辦網' (Ministry of Labor, Bureau of Labor Development, Foreign Professional Personnel Work Permit Application Network). The main content area shows a '案件管理 > 260_學生案件管理' (Case Management > 260_Student Case Management) section. There's a table with columns '序號' (Serial Number), '圖檔' (Image), and '英文名' (English Name). Below the table, there's a section for '應備文件注意事項' (File Preparation Notes) with a table of requirements. The table has columns '項目' (Item) and '說明' (Description). The first item is '請檢視證件是否仍在有效期間' (Please review validity of documents). Below the table, there's a '請選擇檔案' (Please select file) button. To the right of this button, there's a red circle with the number '2'. Below the button, there's a file selection area with a list of files. The first file is '學生證影本' (Photocopy of student ID card). The second file is '護照影本' (Photocopy of Passport), which is highlighted with a blue box and a red circle with the number '1'. The third file is '居留證正反面影本' (Front and back photocopy of the resident certificate). The fourth file is '學習語言課程成績證明' (Documentation of language courses' grades).

項目	說明
1	請檢視證件是否仍在有效期間 Please review validity of documents

項目	說明
1	請檢視證件是否仍在有效期間 Please review validity of documents

應備文件：

- 學生證影本 Photocopy of student ID card
- 護照影本 Photocopy of Passport
- 居留證正反面影本 Front and back photocopy of the resident certificate
- 學習語言課程成績證明 Documentation of language courses' grades

線上申請工作證-Work permit Appling

• STEP 17:

1. Click < **Front and back photocopy of the resident certificate (ARC)** >
2. Click < **Choose file 請選擇檔案** >
3. Upload the photocopy of your ARC.
[* You can use your phone camera to capture the photocopy down and upload it]

*The uploaded file is only allowed in size **10Mb or smaller**, so please check it and resolve it before uploading it!

The screenshot shows the 'EZ Work Taiwan' website interface for applying for a work permit. The page title is '外國專業人員工作許可申辦網' (Workforce Development Agency EZ Work Permit). The user is logged in as '建檔人 Built by: [redacted]'. The page shows a '案件管理' (Case Management) section with a table of cases. The first case is '260_學生案件管理'. Below the table, there is a '請選擇檔案' (Please select files) button, which is highlighted with a red circle and the number '2'. To the right of this button is a '選擇檔案' (Select files) button, highlighted with a red circle and the number '1'. Below these buttons is a list of files to be uploaded, including '學生證影本' (Photocopy of student ID card), '護照影本' (Photocopy of Passport), '居留證正反面影本' (Front and back photocopy of the resident certificate), and '學習語言課程成績證明' (Documentation of language courses' grades). The '居留證正反面影本' file is highlighted with a blue box.

序號	圖標	英文名
1	[Redacted]	[Redacted]

項目	說明
1	請檢視證件是否仍在有效期間 Please review validity of documents

請選擇檔案 (2)

選擇檔案 (1)

上傳文件:

- 學生證影本
Photocopy of student ID card
- 護照影本
Photocopy of Passport
- 居留證正反面影本
Front and back photocopy of the resident certificate
- 學習語言課程成績證明
Documentation of language courses' grades

教育部專案核准證 其他(含學校要求文)

線上申請工作證-Work permit Applying

STEP 18: Click < **Confirm** > after uploaded all three documents

The screenshot displays the 'EZ Work Taiwan' web application interface. The browser address bar shows the URL: https://ezwp.wda.gov.tw/wcfoonline/wSite/Control?function=FileAction&_action=case100/case100_spUpload.xml&cas_sn=1070002512. The page title is 'EZ Work Taiwan'. The main content area is titled '應備文件' (Required Documents) and lists several document categories: 'student ID card', 'Passport', 'photocopy of the resident certificate' (highlighted in blue), and 'Documentation of language courses' grades. Below these, there are two folders: '教育部專案核准證明 Ratified certification of Ministry of Education' and '其他(含學校要求文件) Others (including school required documents)'. To the right, there is a section titled '應備文件速覽' (Required Documents Preview) with a toolbar containing icons for adding, deleting, and moving files. At the bottom of the page, a blue button labeled '確認 confirm' is circled in red. The footer contains the logo of the Ministry of Labor, the text '勞動部勞動力發展署 外國專業人員工作許可' (Ministry of Labor, Labor Development Bureau, Foreign Professional Personnel Work Permit), and contact information for the system, including a recommended browser (Internet Explorer 9.0+), a service time (Monday to Friday, 8:30 AM to 12:30 PM and 1:30 PM to 5:30 PM), and a customer service hotline (0800-881-339 or (02)2380-1720).

線上申請工作證-Work permit Applying

STEP 19:

1. Back to the < **Information of application form** > page.
2. Click < **Save application** > below.
3. Then, **double-check** all the details you have been filled because once you proceed to the next step, all the details you provided can't be changed or corrected.
4. Click < **Submit to school for examination** >
5. At last, < **Print the application form** > and hand it to **OGA**.

The screenshot displays the WPS web application. At the top, the URL is https://ecwp.wda.gov.tw/vclonline/vSite/ControlFunction=RunAction&_action=case100/case100_ap.html. The browser tabs show '外國專業人員工作許可線上' and '勞動部勞動力發展署外國人'. The main content area includes a red warning message: 'id with photocopies of the front and back sides of the pick-up person's identification card (or passport or resident card). The pick-up procedure shall be late designated by the system or the document will be sent by registered mail.' Below this, a blue bar contains the text 'ination fee(申請費資料填寫、上傳後，再繳納申請費，填寫完可直接點選送學校審核)'. A radio button selection shows '支票繳費' (checked) and 'ATM繳費'. The 'Payment at post office' section displays 'Account for Employment Approval of Workforce Development Agency, Ministry of Labor. Account number: 19058848'. The 'Remittance date' field is empty, with a red note: '請輸入民國年月日，例 1060101'. The 'Remittance number of postal remittance' field is also empty, with a red note: '請注意：郵政匯款收據號碼後七碼，並請詳讀背面圖示說明，才能方便您順利作業! Attention: Please fill out the last 7 digits of the postal remittance receipt and read the diagram carefully to facilitate the operation!'. At the bottom, there are four buttons: '案件暫存 save application', '結束 close', '送學校審核 submit to school for examination', and '列印申請單 print application form'. The footer contains contact information for the Labor Force Development Agency, including phone numbers and a website link.

How to apply National Health Insurance

健保卡申請



健保卡申請-National Health Insurance Applying (NHI)

- Qualifications:

1. 抵台滿六個月後-After arriving in Taiwan for more than 6 months.

(滿六個月前可以申請團體保險-you can apply for group insurance for the first 6 months)

此六個月內出境紀錄只有一次，且該次出境總共不超過30天-Entry and exit records on your passport (6 months of continuous residence in Taiwan / with one trip abroad not exceeding 30 days)

****備註(Notice): 若不符合上述規定，則下次申請資格將自最近一次入境日起算-If you couldn't meets the qualification, then you should wait for another 6 months.**

- Required documents:

1. Soft copy of ARC (both sides)

2. 2吋彩色照片1張-One 2"x 2" colored photo(front head and shoulder, taken within six months, image resolution more than 500x500 pixels).

3. Send the required documents to Debbie.

- Fees: NT749 per month不需申請費，但每月需繳749元健保費

- Working days: 7~10 working days

健保卡申請(日期計算範例)-NHI Applying (Example)

- 入境紀錄(Entry record)

2019/09/01 entry

2019/09/05 departure

2019/09/10 entry

2019/09/15 departure

2019/09/20 entry

→didn't qualify with one trip abroad

→the counting for 6 months will be start at **9/20**

- 入境紀錄(Entry record)

2019/09/01 entry

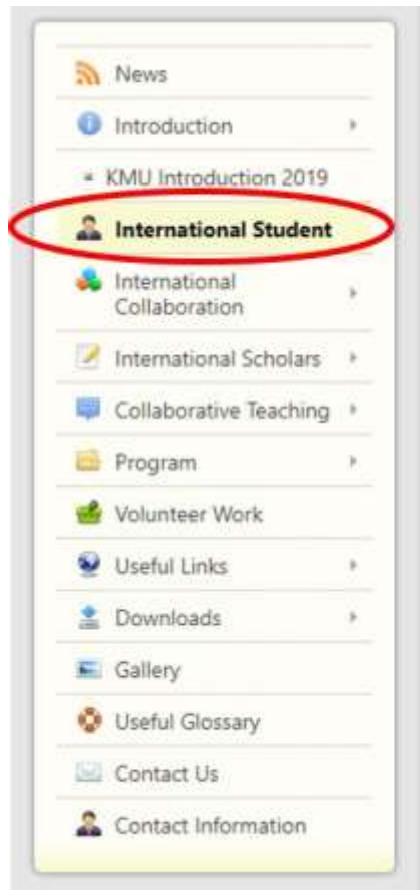
2019/09/05 departure

2019/10/5 entry

→didn't qualify with **going abroad not exceeding 30 days**

→ the counting for 6 months will start at 10/5

NHI Applying-網站路徑(relative resource online)



Home > International Student

International Students

Emergency Line (24H): 07-3220809

<p>Program Offered</p> <p>Inbound</p> <ul style="list-style-type: none"> -Degree Program -Dual Ph.D. Degree Program <p>Outbound</p> <ul style="list-style-type: none"> -Short-term Program -Study Abroad 	<p>Arrival in Taiwan (VISA/ARC, Work Permit and Health Insurance)</p> <p>VISA&ARC</p> <ul style="list-style-type: none"> ARC Applying guide ARC Application Form VISA Application Form <p>Work Permit</p> <ul style="list-style-type: none"> online applying gulde and link Work Permit Online Application Process - Online Application <p>Health Insurance</p> <ul style="list-style-type: none"> -Health Insurance & Medical Care Health Insurance for Foreigners (2015.03.26) Application Procedure Application Form
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Guide for Monthly stipend of KMU

KMU獎助學金說明

KMU獎助學金說明

-Guide for Monthly stipend of KMU

- This scholarship should **be applied by year**, and reviewed by the Committee of International Academic Communication. On the limits of controlled budgets, and approved by the president, the stipend shall be allocated to all approved and qualified recipients.

KMU獎助學金說明

-Guide for Monthly stipend of KMU

- Eligibility:

(1) The aforementioned international student herein refers to the student with any nationality of foreign countries apart from nationality of the Republic of China, not including overseas Chinese student, Mainland China's student or exchange student.

(2) Applicants for this scholarship shall not receive stipend from other Taiwan scholarships. Application shall be made on condition that the applicant's eligibility is not fully qualified for other Taiwan scholarships or no such scholarships offered in their home countries.

(3) The applicants shall meet the criteria:

- All credits gained with no F mark from the previous academic year.
- Grade of conduct shall be above 80.
- Undergraduate Students must have an average score of 70 or above in the previous academic year. Graduate and PhD Students must have an average score of 80 or above in the previous academic year.

KMU獎助學金說明

-Guide for Monthly stipend of KMU

- Should a grant holder have one of the following acts committed, the grant to this student should be terminated or cancelled:
- (1) After a grant holder has completed registration, if this student **does not come to KMU**, except winter and summer holidays, to attend classes or has unexcused absence from class every month in excess of **one-third of monthly classes**, and if such act is checked and verified to be true, the grant for the month that the student has the aforesaid act shall be **terminated**.

KMU獎助學金說明

-Guide for Monthly stipend of KMU

- (2) Should a grant holder **violates the laws** of the Republic of China, achieves Major Demerit during the studying period, suspends his/her studies or is expelled from KMU, the grant to this student should be cancelled. Should a grant holder, upon registration for each semester, **fail to produce Alien Resident Certificate (ARC)** to certify the studying reason for his/her stay in Taiwan before the deadline specified by KMU, the grant to this student should be cancelled. Should a grant holder of dual nationality obtain no approval from KMU or also be a grant holder of other university in Taiwan, the grant to this student should be cancelled.

Monthly stipend check

獎學金入帳查詢



Monthly stipend check

-網站路徑(relative resource online)

<https://wac.kmu.edu.tw/>

高雄醫學大學 校務資訊系統

Kaohsiung Medical University Information Service

入校戴口罩・防疫由你罩

~開學了，請記得備足口罩哦!!

Please prepare enough face masks for upcoming semester

遠端協助



學生

Student Service

畢業生(校友)

樂齡

行政人員

教職員

開放查詢



職員快速簽到

計畫人員

代理登入

資訊服務

圖書資訊處

07-3121101 #2184

db@kmu.edu.tw

忘記密碼? Forgot your password?

系統管理 Management

連絡電話 TEL

電子郵件 EMAIL



高雄醫學大學
KAOSHIUNG MEDICAL UNIVERSITY

Monthly stipend check

-網站路徑(relative resource online)



高雄醫學大學
校務資訊系統

學生登入

帳號：學號 (不加0)
密碼：預設為身分證字號前6碼
首字英文小寫 + 前5碼數字

[回首頁](#) [忘記密碼](#) [登入](#)

遠端協助 [聯絡我們](#)

 信箱：db@kmu.edu.tw
分機：#2184
網站：OLIS DB

Monthly stipend check

-網站路徑(relative resource online)

教務 學務 總務 圖書館 教發中心 環安中心 運動場地 其他 >變更密碼<

歡迎登入:106-XXXXXXXXXX 我的常用程式區 登出

[D.2.1.09 \[獎勵優秀高中生入學\]獎學金申請](#)

教務

個人資料、跨系所學習	教務、選課	研究生
+ D.0.01 新生報到導覽	+ D.1.11 網路選課時間表	+ D.1.41.a 指導教授維護
+ D.1.01 新生學生基本資料設定	+ D.1.14 全校開課清單	+ D.1.41.b 更改指導教授維護
+ D.1.03 預覽新生基本資料表	+ D.1.12 網路選課	+ D.1.41.c 研究生預警廢號查詢
+ D.1.02 英文姓名、手機/email維護	+ D.1.12a 網路選課_新版	+ D.1.41.d 查詢指導教授及列印通知書
+ D.1.04 學生名冊	+ D.1.13 選課抽籤結果列表	+ D.1.41 學位論文資料維護
+ D.1.05 學生輔系、雙主修申請作業	+ D.1.22 課表查詢與選課清單確認	+ D.1.42.a 填寫研究生學習成效問卷
+ D.0.00 學習歷程檔案	+ D.1.22a 通識微學分資料查詢	+ D.1.42.b 查詢口試委員資訊
	+ D.1.16 未開班公告	+ D.1.42 論文口試申請與委員維護
+ D.E.0.01 修讀學分學程申請	+ D.1.3.01 學生考試明細表	+ D.1.43 資格考核申請及推薦函
+ D.E.0.03 放棄修讀學分學程申請	+ D.1.3.03n 學生考試期間請假維護	+ D.1.44.a 研發處未登錄之研究進度報告
+ D.E.0.04 學程證明申請	+ D.1.26 期中預警及參加課後輔導維護	+ D.1.44 研發處登錄之研究進度報告
+ D.2.5.05 證照(含英檢)維護	+ D.1.27 課程學習附件上傳	+ D.1.45 學術研討會發表維護
+ Q.1.66 網路問卷	+ D.1.21a 繳交心得及填問卷維護	+ D.1.46 研究生研究經費補助維護
+ D.1.51 學生學習問卷回饋報告	+ D.1.29 名證明書申請(含成績單)	
	+ D.1.17a 暑期開課調查	
	+ Q.3.49 可能不開班課程查詢	
	+ D.1.17 暑期網路選課表(含調查)查詢	
	+ D.1.18 暑期網路選課	

Monthly stipend check

-網站路徑(relative resource online)

總務	
借場地、報修、領件	出納、車管、畢業服
D.5.01.場地借用	D.6.01.銀行帳號維護
D.5.12.各學期場地開放時段查詢	D.6.04.付款資料查詢
Q.2.07.場地出借查詢	D.6.02.繳費單列印
D.5.03.修繕通知維護	D.5.04.汽機車停車位申請及列印
D.5.06.場地臨時借用(需經至教務處執行)	D.5.05.學生畢業服租借
D.5.13.學生個人[領件通知]查詢	
圖書館	
圖書館場地借用	圖書館場地借用2
D.L.1.01.研究小間場地借用作業	D.L.3.01.多媒體資訊室借用作業
D.L.1.02.研究小間場地借用查詢	D.L.3.02.多媒體資訊室借用查詢
D.L.4.01.討論室場地借用作業	
D.L.4.02.討論室場地借用查詢	
教發中心	
教學助理(TA)系統	兼任助教系統
D.M.00.修改E-mail及電話	D.M.00.修改E-mail及電話
D.M.02.工作記錄表I-主檔	D.M.02.工作記錄表I-主檔
D.M.03.工作記錄表II-工時明細	D.M.04.兼任助教工作記錄表II-工時明細
D.M.05.輔導教學維護	D.M.05.輔導教學維護
D.M.06.教學成果紀錄表	D.M.06.教學成果紀錄表
D.M.07.自代課表	D.M.07.自代課表

Monthly stipend check

-網站路徑(relative resource online)

資訊系統首頁>>D.學生資訊系統>>D.6.出納資訊>>D.6.04.付款資料查詢?

回到學生導覽 NEW

付款方式

付款日期起按

查詢

1080801

1081131

[首頁](#)
[上頁](#)
[上一步](#)
[下一步](#)
[下頁](#)
[末页](#)
[X取消](#)
[搜尋](#)
[取消搜尋](#)
[跳至](#)

使用者訊息: ()

目前>>1, 共4筆

1~3, 每頁3筆

1	事由	10810月臨時工[薪資]
	存入金額	\$2,756
	付款日期	108/11/25
	帳號/支票	700-0021-01015850406903
	傳票號碼	108110742
	備註	(主持人 陳桂敏) (有任何疑問請依傳票向請購單位查詢)
2	事由	10809月臨時工[薪資]
	存入金額	\$2,756
	付款日期	108/10/25
	帳號/支票	700-0021-01015850406903
	傳票號碼	108100130
	備註	(主持人 陳桂敏) (有任何疑問請依傳票向請購單位查詢)
3	事由	10808月學務處工讀生[薪資]
	存入金額	\$5,006
	付款日期	108/09/25
	帳號/支票	700-0021-01015850406903
	傳票號碼	108090435
	備註	(主持人 陳桂敏) (有任何疑問請依傳票向請購單位查詢)

Notice of rental contract

租賃合約注意事項



租賃合約注意事項

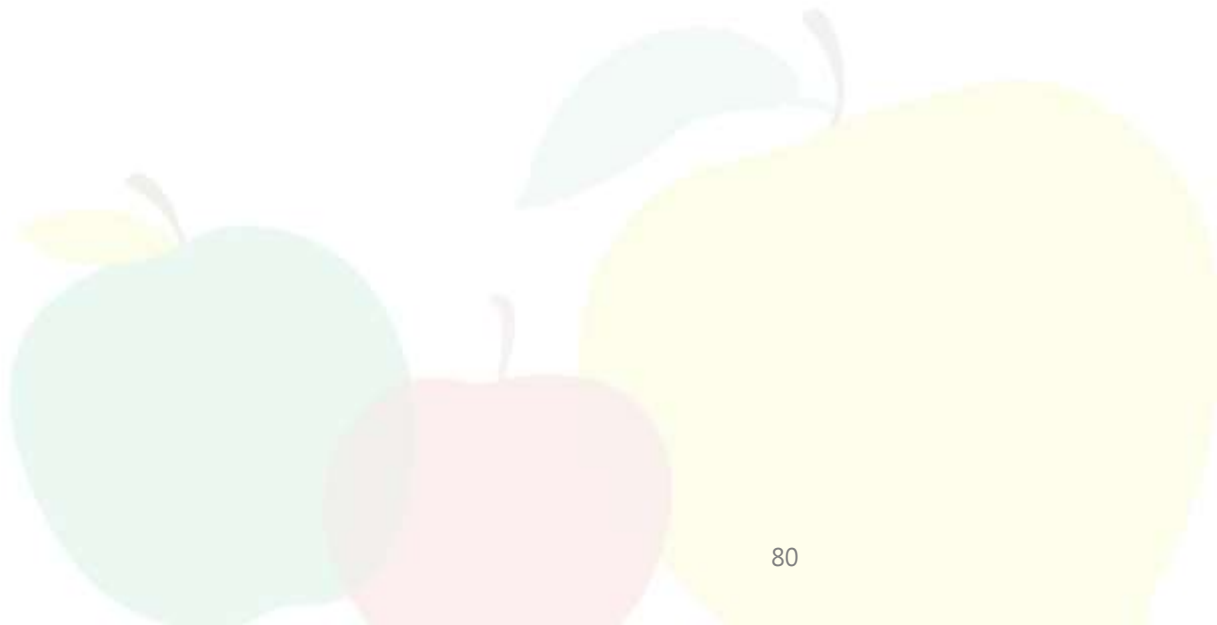
Notice of rental contract

- 每一份合約只由一人填寫-One single rental contract for single student.
- 合約應包含以下內容-Must Included:
 1. 全名(Name)
 2. 學生學號(Student ID)
 3. ARC證號(ARC number)
 4. 合約效期(Valid Date)
 5. 每月租金(rent per month)
 6. 承租者與房東之簽名(signature for both landlord and student)
 7. 承租者與房東之聯絡方式(contact information for both landlord and student)

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- Have the stamp on each corrected blank.
- It's better to make a new contract than add new valid date on the old contract.



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Review right of contract 契約審閱權

The Contract has been review by Lessee on ____/____/____ for ____ days

(Contract review duration needs three days at least)

本契約於中華民國____年____月____日經承租人攜閱審閱____日（契約審閱期間至少三日）

Signature and seal of Lessee 承租人簽章：

Signature and seal of Lessor 出租人簽章：

Kaohsiung Medical University Tenancy Agreement 高雄醫學大學 房屋租賃契約書

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This Tenancy Agreement (the "Agreement") is made between _____
(the "Landlord") and _____ (the "Tenant").

Whereas, ☐ the house owner as well as sublessor, who shall present the certificate that the original owner agrees to sublease. The Tenant intends to lease from the Landlord the "Premises" (defined herein below) and the Landlord agrees to lease to the Tenant the "Premises" in accordance and under the terms and conditions set forth herein. NOW, THEREFORE, the parties hereby agree as follows:

立契約書人承租人，出租人 ☐ 為 ☐ 所有權人 ☐ 轉租人 (應提示經原所有權人同意轉租之證明文件) 茲為房屋租賃事宜，雙方同意本契約條款如下：

Article 1 第一條

Premises: House Nameplate 房屋租賃標的

1. House Indication 房屋標示

(1) Door Plate: County (city) Village (Township, Town and District) Street (Road)

Section Lane Alley Number Floor (based on the Section, Small Section and Lot

Number) 門牌 _____ 巷(市) _____ 鄉(鎮、市、區) _____ 街(路) _____ 段 _____ 巷

_____ 弄 _____ 號 _____ 樓。

(2) Scope of Tenancy 租賃範圍

(a) ☐ The whole ☐ part of the house: The Floor ☐ with _____ rooms _____ for No. _____ Room

房屋 ☐ 全部 ☐ 部分：第 _____ 層 ☐ 房間 _____ 間 ☐ 第 _____ 室。

(b) Parking space 車位：

Category and number of parking space 車位種類及編號：_____

(3) Rental ancillary equipment 租賃附屬設備：

In addition to enclosing the auxiliary equipment list, please refer the details of Leasing Premises Current Status Confirmation 詳如後附房屋租賃標的現況確認書。

Article 2 Term of Agreement 第二條 租賃期間

The term of the Contract shall be commenced on

DD/MM/YYYY

and expired on DD/MM/YYYY

租賃期間自民國 _____ 年 _____ 月 _____ 日起至民國 _____ 年 _____ 月 _____ 日止。

Article 3 Rental and Payment 第三條 租金約定及支付

The Tenant shall pay for the rental of NTD (the same as follows) _____ and pay for

_____ months of rentals for each period. Besides, the Tenant shall be due and payable before

DD/MM monthly without postpone and deny by any reasons. The Landlord shall not ask for adjustment of rentals at will. Payment method of rental: ☐ by cash ☐ by transfer: Bank:

Account Name: _____, Account number:

☐ Others: _____ 承租人每月租金為新臺幣 _____ 元整。

每期應繳納 _____ 個月租金，並於每 _____ 月 _____ 期 _____ 日前支付，不得藉任何理由拖延或拒絕；

出租人亦不得任意要求調整租金。租金支付方式：☐ 現金繳付 ☐ 轉帳繳付：金融機構：

_____，戶名：_____，帳號：_____。

☐ 其他：_____。

Article 4 Deposit and Return 第四條 擔保金(押金)約定及返還

KMU Model Tenancy Agreement - New version of 2

KMU.docx



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Attachments 附件

☐ Copy of building ownership certificate 建物所有權狀影本
☐ Copy of occupation permit 使用執照影本
☐ Copies of ID card of both parties, 雙方身分證影本

Contractor/Landlord 立契約書人:

Name/Title 姓名(名稱): _____ Signature & Seal 簽章
ID card Number 統一編號: _____
Domicile 戶籍地址: _____
Mailing address 通訊地址: _____ Tel 聯絡電話: _____
Person in charge 負責人: _____ Signature & Seal 簽章
ID card number 統一編號: _____
E-mail 電子郵件信箱: _____

Tenant 承租人:

Name/Title 姓名(名稱): _____ Signature & Seal 簽章
ID card number 統一編號: _____
Domicile 戶籍地址: _____
Mailing address 通訊地址: _____
Tel 聯絡電話: _____
E-mail 電子郵件信箱: _____

Guarantor 保證人:

Name/Title 姓名(名稱): _____ Signature & Seal (簽章)
ID card number 統一編號: _____
Domicile 戶籍地址: _____
Mailing Address 通訊地址: _____
Tel 聯絡電話: _____
E-mail 電子郵件信箱: _____

DD: MM/YYYY 中華民國 年 月 日

Cultural events

Festival:

Chinese New Year



Dragon Boat Festival



Mid-Autumn Festival



Cultural events

Trip:

Cultural exploring trip



Cultural Salon Series:

11/11-Gold memory of Myanmar

11/13-Diwali Festival



More events coming up!

Please stay tuned!!

Contact us if you want to share your culture!!!



INSPIRE TALENTS

We welcome apples of all kinds
from every corner.



LEADERSHIP

KMU, the maker of
Guidance for hepatitis
C treatment.



HUMANISM

KMU, the value
guardian of medical
humanities.



MULTITALENT

KMU, the best interdisciplinary
medical academy in the
Asia Pacific.



Contact

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